

**April 3, 2017**

Facilitator: Jeanine Johnson

1. Minutes March 13, 2017 reviewed
2. Bereavement HUM A061 – Update from Danny Grant on cost
3. Salary Deduction of Labor Union Dues PAY-A003
4. Climate Survey (CMCEA) review
5. Budget Update – Danny Grant
6. Next Meeting April 24, 2017 @ 4:00 pm Directors Conference Room

## Collaborative Conferencing Meeting April 3, 2017

**Facilitator:** Jeanine Johnson

Present: Constance Brown, Kim Trotter, Cathy Kolb, Ray Szczepaniak, Joyce Brown, Jeanine Johnson, Danny Grant, Dr. Mary Gist, Mason Bellamy, and Dr. Bryan Johnson.

1. **Reviewed minutes from 3/13/17** – approved.
2. Danny Grant is taking a draft of the 2017 -2018 budget to the board next week.
3. **Bereavement HUM-A061** – Constance Brown presented information from Williamson County employees get 2 personal days except for those who have worked 20 consecutive years in the county and they get an additional personal day. Bereavement leave policies are Williamson County 3 days/year, Hamilton County’s policy is 5 days per death, and Knox County’s policy is 2 days not to exceed 10 days in one calendar year.
4. **Salary Deduction of Labor** – Nothing was found in the By-Laws that indicates CMCEA is a 501 C-3. Constance Brown can bring something from a tax document to support this; (PET By-Laws do contain the 501C-3 information).
5. **Survey Summary** – Copies of the summary were provided to each member present. The survey was administered by CMCEA prior to Spring Break. At the next meeting, we can discuss patterns that were present in the results.
6. **Future meeting dates:**  
April 24<sup>th</sup> Directors Conference Room @ 4:00 pm – 6:00 pm  
May 8<sup>th</sup> Directors Conference Room @ 4:00 pm – 6:00 pm

Minutes By: Mary Gist