

**January 8 , 2018**

Facilitator: Kim Trotter

1. Minutes May 8, 2017 reviewed
2. Determine Date for MOU Completion
3. Discuss training needs
4. Determine future meeting dates
5. Items for Future Discussion

Employee Perquisites HUM-A059

Employee Grievance Procedure HUM-P022

School Year Preparation Day Stipend HUM-A062

Length of School Day INS-A011

# Collaborative Conferencing Meeting January 8, 2018

**Facilitator:** Kim Trotter

## **Check – in**

Present: Chris Jarrell, Constance Brown, Kim Trotter, Jerita Reese, Denise Smith-Martinez, Barrett Crane, Melissa Lindsey, Jeanine Johnson, Beth Unfried, Dr. Mason Bellamy, Danny Grant, Dr. Mary Gist, Jean Luna, and Dr. Sean Impeartrice.

- 1. Reviewed minutes from 5/8/17 – approved**
- 2. Determined date for MOU completion:**
  - Complete the Memorandum of Understanding (MOU) by May 4, 2018 and sign, with the tentative of June 2018 approval by the Board of Education for the July 1, 2018 effective date.
- 3. Discussed training needs:**
  - Refresher PECCA training – 2hour for the group, will check with Maria for availability.
- 4. Future Topics:**
  - Length of School Day Policy INS-A011-TCA Reference added.
  - Employee Perquisites Policy HUM-A059 – procedural change and definitions updated.
  - Employee Grievance Procedure HUM-P022 – Change in definition and a grammatical change.
  - School Year Preparation Day Stipend HUM-A062 – may extend this to after the year begins for new hires.
- 5. Future meeting dates – Note time change from 4:00pm to 4:30pm for upcoming meetings.**
  - Feb 12<sup>th</sup> Human Resources Conference Room 2 @ 4:30pm – 6:00 pm
  - Feb 26<sup>th</sup> Human Resources Conference Room 2 @ 4:30pm – 6:00 pm
  - Mar. 19<sup>th</sup> Human Resources Conference Room 2 @ 4:30pm – 6:00 pm
  - Apr. 9<sup>th</sup> Human Resources Conference Room 2 @ 4:30pm – 6:00 pm
  - Apr. 30<sup>th</sup> Human Resources Conference Room 2 @ 4:30pm – 6:00 pm
  - May 7<sup>th</sup> Human Resources Conference Room 2 @ 4:30pm – 6:00 pm

Minutes By: Constance Brown