

## **February 26, 2018**

Facilitator: Jeanine Johnson

1. Minutes January 8, 2018 reviewed
2. Agreed upon practices /norms for members ( ideas from 2/12/18 training)

3. Items for Discussion

Employee Perquisites HUM-A059

Employee Grievance Procedure HUM-P022

School Year Preparation Day Stipend HUM-A062

Length of School Day INS-A011

Classroom Climate (Temperature)

# Collaborative Conferencing Meeting

## February 26, 2018

**Facilitator:** Jeanine Johnson

### **Check – in**

Present: Jerita Reese, Constance Brown, Denise Smith-Martinez, Dr. Jean Luna, Barrett Crane, Jeanine Johnson, Melissa Lindsey, Dr. Sean Impeartrice, Dr. Mason Bellamy, Chris Jarrell, Kim Trotter, Beth Unfried.

- 1. Reviewed minutes from 1/8/18 – approved**
- 2. Agreed upon processes/norms for members.**
  - List was made and agreed upon by members
  - Discussed meeting times, agreed upon 4:15 start time for future meetings
- 3. Items for Discussion:**
  - Issues teachers can't control temperature in classroom.
  - Temperature should be consistent throughout the building. It was better before the set point policy
  - Members requested to have a manager from the Maintenance Department to hear the group's concerns, and provide information regarding mechanics. The Supervisor from the Maintenance Department will be invited to next meeting if they are experiencing extreme conditions. Level directors can also be notified and offer assistance when needed
  - Suggested teachers communicate with principals
  - Set point policy was developed for efficiency and cost savings to be more efficient
  - Supervisor will be invited to next meeting
- 4. Length of School Day Policy UNS-A011**
  - Suggestions of titles of policy was discussed
  - Discussed splitting the policy into policy and procedure
  - Instructional Team will revise policy and bring back a draft for revisions and final approval
- 5. Employee Grievance Procedure HUM-P022**
  - Discussed few grammatical changes
  - Grievance procedure may be reviewed again this year
- 6. School Year Preparation Day Stipend HUM-A062**
  - Discussed options of adding late hires, will be reviewed at next meeting
- 7. Employee Perquisites HUM-A059**
  - Need to revisit policy and separate process from policy
  - Discussion of the conditions or limitations of perquisites.
- 8. Other issues.**
  - Suggested that school safety be added to agenda for next meeting

- Bereavement issue discussed last year; will check with Danny Grant next meeting if he gathered more data

**9. Next meeting date –**

Mar. 19<sup>th</sup> Human Resources Conference Room 2 @ 4:15pm – 6:00 pm

Minutes By: Beth Unfried.