

**April 09, 2018**

**4:15 pm – 6:00 pm**

Facilitator: Kim Trotter

1. Check-In
2. Minutes February 26, 2018 reviewed
3. Classroom Climate (Temperature) OPS-A003 – Kevin Scott, Bldg. Maint. Mgr.
4. Employee Perquisites HUM-A059
5. School Year Preparation Day Stipend HUM-A062 (Ref.HUM-F102)
6. Length of School Day INS-A011
7. Planning Time and Duty Free Lunch INS-A081
8. Teaching Assignments and Additional Duties INS-A082
9. Personal Leave HUM-A037
10. School Safety
11. Next meeting April 23, 2018 4:15 pm – 6:00pm

# Collaborative Conferencing Meeting

## April 9, 2018

**Facilitator:** Kim Trotter

**Check-in:** Present: Chris Jarrell, Constance Brown, Kim Trotter, Jerita Reese, Denise Smith-Martinez, Barrett Crane, Melissa Lindsey, Jeanine Johnson, Beth Unfried, Dr. Mason Bellamy, and Danny Grant

**1. Reviewed minutes from 2/26/18 – approved**

**2. Classroom Climate (Temperature) OPS-A003** – Kevin Scott Bldg. Maintenance Manager: He stated that the system has phenomenal savings over costs and equipment since the set-point policy had been established. Newer buildings have VRF systems. Older buildings have boiler systems with 2 or 4 pipe systems, taking 2/3 days to switch over chiller. Seventeen (17) schools can either heat or cool. The balance of the schools can do both at the same time.

- There is nothing on the horizon to change older buildings' heating/cooling systems.
- If work orders are turned in, maintenance will come out. Turn in work orders through lead custodians. If there are continued issues, email Kevin Scott.
- See Administrative Policy, Temperature Set Point: OPS-A003

**3. School Year Preparation Day Stipend Policy HUM-A062 (ref. HUM-F102)** – Teachers who are hired after the beginning of the school year may participate in the District-Wide \$75.00 Classroom Preparation Day for Late Hired Teachers. Revisions were reviewed and agreed upon.

**4. Length of School Day Policy INS-A011** - This policy has been split into 3 policies.

- Length of School day Policy – INS-A011
- Planning Time and Duty Free Lunch – INS-A081
- Teaching Assignments and Additional Duties – INS-A082, add “Building Level” to the beginning of policy.
- Policies were reviewed and agreed upon.

**5. Personal Leave Policy HUM-A037** – Change some language about purchasing days and/or clarification and restrictions for classified employees. Reviewed and agreed upon.

**6. School Safety – Teacher interests**

1. Upholding and add the Teacher Bill of Rights.
2. Enhance safety for students/teachers following sanctions outlined in Code of Conduct without minimizing conduct and punishments.
3. Code of Conduct sanctions being applied equally.
4. Teachers prepared with knowledge of threats and prior infractions.
5. Educators being free to bring safety issues to leadership without sanctions.
6. Maintaining the educational rights of the one without negatively impacting the learning environment of the many.
7. Maintaining a working and learning climate in which teachers and students feel secure.

Discussion around these concerns, high priority as part of district work.  
Will continue to discuss at next meeting.

Minutes by: Constance Brown