

Filing a Complaint or Concern

The Clarksville-Montgomery County School System strives at all times to meet the needs of its learners, families, and other beneficiaries. However, there may be times when a stakeholder needs to file a concern to be addressed. Please use the guidelines and process below in the event you need to have a complaint or concern addressed by the District:

Level Director

If a concern is not adequately addressed at

the classroom level, the next appropriate contact would be a principal or other

Principal

building administrator.

Elementary:

Jessica Harris - jessica.harris@cmcss.net

Schools Assigned:

Byrns Darden, Glenellen, Liberty, Minglewood, Montgomery Central Elementary, Moore Magnet STEAM School, Norman Smith, Northeast Elementary, Oakland, St. Bethlehem Early Learning Center, West Creek Elementary, and Woodlawn

Schanda Doughty - schanda.doughty@cmcss.net

Chief Academic

Officer

Chief of Staff

Chris Causey - christopher.causey@cmcss.net

Elementary:

Amanda Nicks - amanda.nicks@cmcss.net

Schools Assigned:

Barkers Mill, Barksdale, Barksdale Spanish Immersion, Carmel, CMCSS K-12 Virtual, Cumberland Heights, East Montgomery, Hazelwood Elementary, Kenwood Elementary, Kirkwood Elementary, Pisgah, Ringgold, Rossview Elementary, and Sango

Middle:

Matthew Slight - matthew.slight@cmcss.net

High:

Bryan Feldman - bryan.feldman@cmcss.net

Classroom Teacher

For most concerns, especially those regarding academics, the first step for addressing a concern should be the classroom teacher.

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Specific Complaint Contacts:

CMCSS has designated some contacts or established specific procedures to address complaints that are related to specific laws and regulations. Please consult the list below for the correct contact if your complaint or concern is related to any of those specific areas:

- Please submit inquiries or complaints associated with Title VI and Title VII of the Civil Rights Act of 1964, the Americans with Disabilities Act as it pertains to employees or Title IX of the Education Amendments Act of 1972 as it pertains to employees to Melissa Izatt, Chief Human Resources Officer:
 - o 621 Gracey Avenue Clarksville, TN 37040
 - 。 931-920-7913
 - melissa.izatt@cmcss.net
- Please submit inquiries or complaints associated with Title IX of the Education Amendments Act of 1972 as it pertains to students to Chris Causey, Chief of Staff:
 - o 621 Gracey Avenue Clarksville, TN 37040
 - 。 931-920-7939
 - christopher.causey@cmcss.net
- Please submit inquiries or complaints associated with Section 504 or the Americans with Disabilities Act as it pertains to students to Jami Skevington, Section 504 Coordinator
 - o 1312 Highway 48/13 Clarksville, TN 37040
 - 。 931-553-1155
 - jami.skevington@cmcss.net

Specific Complaint Procedures:

Please refer to the procedures listed below for other complaints that are of a specific nature:

- Sexual Harassment Student
- Sexual Harassment Employee
- <u>Bullying</u>
- Transportation Customer Service
- Transportation Safety
- Prohibited Concepts
- Library Services and Collections